

Jane Goodall

5649 N Sunny Street Vancouver, WA 98686 • (360) 555-6721 • jane.goodall@wsu.edu

Profile

- Excellent work ethic; working 15 hours per week while maintaining high academic achievement
- Demonstrated ability in event planning and volunteer coordination in community outreach internship
- Strong written and verbal communication skills (see online portfolio for examples)
- Experienced in creating work and managing data through Microsoft Word, Excel and PowerPoint
- Enthusiastic team member who enjoys motivating others in working toward a common goal

Education

Bachelor of Science in Earth and Environmental Science

Washington State University - *GPA: 3.5*

May 20XX
Vancouver, WA

Awards: K. Smith Scholarship awarded for continued academic excellence

Relevant Experience

Community Outreach Intern

Humane Society of SW Washington

October 20XX-July 20XX
Vancouver, WA

- Participated in organization of various events, such as the "Puppy Parade" resulting \$10,000 raised for local homeless pets.
- Developed and maintained a schedule for 30 volunteers and staff members to ensure efficiency across the organization.
- Brainstormed fundraising ideas, which led to the development of an information booth at local grocery store where 20 new members were recruited.
- Effectively worked as a team with diverse community members and staff.

Research Intern

OHSU, Oregon National Primate Research Center

May 20XX-August 20XX
Vancouver, WA

- Assisted with duties such as cleaning enclosures, preparing enrichment materials and general facility maintenance to ensure safety and health of primates.
- Collected data related to primate behavior under different experimental conditions to analyze and research for a paper to be submitted for publishing.
- Gathered and reported data through Microsoft Excel to faculty researcher.
- Learned how to use software specifically designed for behavioral observation and statistical methods.
- Conducted and summarized literature review of previous related studies.

Other Experience

Server

Who Song and Larry's

September 20XX-Present
Vancouver, WA

- Promoted from hostess to server within 3 months, trained 3 other servers.
- Demonstrated excellent multi-tasking abilities in a high volume restaurant.
- Received server of the month award twice, consistently met or exceeded sales goals.

Life Guard

Vancouver Community Pool

Summer 20XX, 20XX
Vancouver, WA

Activities

- **Team Member**, Indoor Sports Adult Soccer League, Salmon Creek, WA August 20XX-Present
- **Member**, Environmental Science and Sustainability Club, WSU Vancouver October 201XX-May 20XX